

## AIRPORT TRANSPORT FORUM

DATE: 10am, 28<sup>th</sup> February, City Aviation House, London City Airport (LCY)

### MEETING NOTES

#### ATTENDEES

Rachel Ness, LCY (Chair)  
Gavin Wicks, LCY  
Alexandra Varlyakova, LCY  
Dave Whittaker, LBN  
Marcus Adams, TfL

Roy Collins, Taxi Co-ordinator  
Thish Rajendram, Community representative  
James Cox, DLR Ltd  
Richard Linton, GLA

#### APOLOGIES

Claire Hamilton, GLA  
Murray Woodburn, LBN  
Richard Storer, Crossrail  
Siwan Puw, London Chamber of Commerce

Jamal Brathwaite, Community representative  
James Wilkinson, Keolis Amey Docklands (KAD)  
Julia Bray, TfL

#### ITEMS

##### **1. Welcome and introductions by the Chair**

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1.1 RN welcomed the group. Introductions were made by the group as there were a number of new attendees from LCY, Gavin Wicks and Alexandra Varlyakova and GLA, Richard Linton.

##### **2. Actions from last meeting (17<sup>th</sup> November 2016)**

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2.1 GW talked through the first slide in the pack. This included progress against actions from the last session. All actions resolved with the following exceptions.

2.2 Silvertown DCO representation process is ongoing with the next public examination scheduled for 28 and 29 March. LCY and LBN are continuing to work on complementary responses to the issues.

2.3 The minicab nuisance issue is being monitored jointly by LBN and LCY to determine the impact of the RPZ introduction.

2.4 LCY to supply LBN with expected shuttle service numbers and requirements. LCY requested LBN confirmation of Custom House latest design so the requirements for shuttle bus could be considered with reference to them and ensure they were aligned with the general LBN principles for the station forecourt.

2.5 LCY confirmed staff early morning travel to work scheme is being progressed via HR to determine demand and appropriate way this can be delivered to staff.

2.6 RL of the GLA presented the current status of the London Plan, Mayor's Transport Strategy and Royal Docks Opportunity Area Framework (OAPF). This is set out in section 5.

### **3. Operational and strategic updates from the Forum**

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#### **LCY**

3.1 GW provided an update on new airport routes. KLM's route to Amsterdam started in February 2017 providing daily flights to Amsterdam and the Flybe route between London City and the FlyBe Cardiff route is set to continue due to an overwhelming demand.

#### **KeolisAmey Docklands (KAD)**

3.2 GW, on behalf of JW, provided update on an event in Greenwich/Woolwich Arsenal called Tall Ships in April 13, 14, 15 and 16th. Please expect trains to be busier than normal on the Woolwich leg, in addition to this Southeastern railway is closed.

3.3 Attached is the latest update on station closures and track closures.

#### **Crossrail**

3.4 GW, on behalf of RS. No updates.

#### **DLR**

3.5 JC added to the operations updates that Bow Church – Stratford will be shut for 15 weekends (starting weekend of the 4<sup>th</sup> March) for planned works.

3.6 The DLR route map has been updated to indicate the LCY interchange points.

3.7 The current DLR station will become a Travel Information Centre to provide a range of services in regard to all forms of onward travel (fares, maps, etc). Timeframe for this is approximately three month.

#### **TfL**

3.8 MA set out his understanding for the MTS is likely to be Spring 2017 and the OAPF will be slightly earlier.

3.9 KGV north ern entrance study has been carried out but implementation is not indicated in the short term. Earliest likely would be next year.

#### **Community**

3.10 TR stated that residents had only been given two weeks' notice to respond to the RPZ. He also noted that the wording did not offer a 'not want' choice, only a when.

**ACTION 1: DW to follow up and liaise directly on with TR on this.**

#### **LBN**

3.11 DW stated that the RPZ is scheduled for implementation in May 2017.

3.12 DW stated that LBN have agreed with Uber to make changes to prevent drivers obtaining jobs when waiting in the surrounding streets. This was effective from 17<sup>th</sup> February 2017. A long term holding area is being looked at by Uber/LBN.

**ACTION 2: LCY to be included in discussions to ensure work is co-ordinated.**

#### **4. S106 Legal Agreement and planning conditions**

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4.1 GW updated the group. The pre-commencement for the CADP planning permission for the Taxi Management Plan and Traffic Management Plan have been submitted to LBN. Comments have been sought from both LBN, TfL and taxi co-ordinator.

**ACTION 3: GW will send copies alongside the minutes so the remaining members of the ATF can see them.**

#### **5. GLA update on London Plan, Mayor's Transport Strategy and Royal Docks OAPF**

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5.1 Timeframe.

London Plan is to start consultation around November 2017, with autumn 2018 scheduled for the public examination and formal adoption in 2019.

The Mayor's Transport Strategy will start consultation in May 2017.

Royal Docks OAPF consultation document is intended for a summer consultation, with adoption scheduled in the autumn 2017.

5.2 Key points

The London Plan follows on from the 'A City for All Londoners' document published October 2016.

- Housing deliverability and affordability will be key points in the London Plan;
- Population growth estimated to be 70,000 people per year, equates to approximately 44,000 households per year;
- Housing need to be identified, but could be in the order of 50,000+ new homes per year;
- New jobs estimated to be 44,000 per year growth – note this was prior to Brexit and so this will be factored in to the final estimate;
- Health and Air Quality will be another key issue – the London Plan will link to the MTS and its promotion of a Healthy Streets Approach;
- The Plan's approach to growth will make more of corridors;
- There is some industrial land that could be used for housing, however proceeding with caution as London is close to the tipping point (with industrial land as a finite resource) and this needs to be carried out carefully;
- There will be a focus on small, low-cost business spaces; and
- It is likely that aviation policy will articulate the Mayor's opposition to Heathrow within the context of government policy. Improved surface access to airports will be sought.

#### **6. Strategic Activities**

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##### **Airport Transport Forum**

6.1 Meetings scheduled for 8 June and 12 October.

6.2 Working groups for this year have been identified as the ASAS consultation and review group (May tbc), Policy and Strategy review group and the Bus consultation review group (postponed from last year).

6.3 DW stated that the LBN Local Plan review will be this year. There will be six weeks of consultation. DW is liaising with Tim Halley (LCY Head of Planning) as part of the consultation. DW will update LCACC.

**ACTION 4: DW to provide LCACC update on Local Plan consultation.**

#### **Airport Surface Access Strategy (ASAS)**

6.4 Members of the group indicated that they hadn't seen the gap analysis report that had been undertaken to inform the content of the new ASAS.

**ACTION 5: GW to attach to minutes for members review.**

#### **Transport Objectives**

6.5 GW set out that these will be incorporated into the ASAS as strategic priorities that will then lead to specific Travel Plan objectives.

#### **Annual Performance Report**

6.6 Change to airport quarterly survey means that this will cover a fixed set of questions only. Therefore supplementary LCY surveys may be required to illustrate finer detail of passenger movements.

#### **CADP Travel Plans**

6.7 These have been issued as part of the pre-commencement conditions.

6.8 DW highlighted that the Waste Management, Use of River for Construction and Sustainability conditions have also been submitted to LBN.

### **7. 2016 Working Group Actions - Progress**

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#### **Cycling and Walking**

7.1 Cycle enclosures sites to be delivered at two locations (Western Car Park and King George V building) in Q1 2017.

7.2 The third location (City Aviation House) is intended to be delivered Q2/Q3 but this is subject to the CADP construction programme.

#### **Information Provision**

7.3 Passenger information screens, to replace the existing posters, is due to be implemented Q1/Q2.

*Post meeting note. LCY and DLR are investigating the feasibility incorporating the existing DLR information screens to ensure consistency of information to passengers. Note the extended delivery timescale to that delivered in the forum.*

### **Local Minicab Operations**

7.4 Review of RPZ on behaviour before further action taken.

**ACTION 6: LCY and LBN to review and report at next forum meeting.**

### **Low Carbon Transport**

7.5 Exploring the use of portable charging units with TfL. MA supplied contact details and revised commercial proposition.

7.6 Meeting arranged with London Taxi Company (meeting end of March)

**ACTION 7: LCY to consider commercial proposition and report at next forum meeting.**

### **Crossrail Working Group**

7.7 The route assessment identified as part of the working group to be commenced in Q1. Link with LBN CH station forecourt

7.8 GW stated that he is looking at next steps so as to get LCY board approval to continue the Silvertown Station study work this year.

### **Surface Access Strategy Working Group**

7.9 GW stated following the review of the ASAS paper there will be consultation with members on first draft of document.

*Post Meeting Note: indicative date for this is week commencing May 22*

### **Travel Survey**

7.10 Staff Travel Survey report to be reviewed and issued.

**ACTION 8: GW to issue.**

7.11 supplementary surveys may be sought to support the ASAS and Travel Plan work for CADP.

### **Public Transport Promotion**

7.12 LCY is now included on the Jubilee Line in-carriage plan. LCY will look to extend this to other LUL information to fully illustrate interchange points on the network.

7.13 Canning Town is still identified as a problem station in terms of passenger wayfinding. MA said this was part of a wider wayfinding exercise that TfL are carrying out at Canning Town.

### **Uber and Taxi share scheme**

7.14 GW set out meetings had been taking place with Uber. This has resulted in the change of wording on their app. This now states that users must meet driver in the short stay car park. The drivers' app, we have been assured, says the same.

7.15 A reporting route has been set up so that LCY front line staff can report all incidents to Uber and drivers warned or prohibited from picking up at LCY. This links up with the work LBN enforcement have been undertaking with Uber.

**ACTION 9: GW to send the Uber reporting link to tie up with LBN reporting process and enforcement team.**

7.16 Further data requested from Uber to establish usage trends and inform any further action that LCY may need to take.

7.17 Black Cab staff scheme is progressing with LCY HR team.

## **8. AOB**

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8.1 Royal Wharf Pier. Is there a consented scheme?

8.2 DW raised the issue of littering by Jubilee Line drivers at Canning Town station.

## **9. Date of next meeting**

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8.1 Next meeting is scheduled for Thursday 8<sup>th</sup> June 2017.

8.2 The meeting was closed.